**HS II Unit 3.03 Support Services Review Sheet**

1. A preventive maintenance program that includes buildings, equipment and supplies is which area of resource management?
2. Which aseptic procedure ensures that hospitals regulate how trash is handled, packaged, stored and disposed of according to law?
3. What is the best way to assure patient safety from contamination of surgical supplies?
4. Which area of resource management addresses training for staff related to the use of new equipment?
5. What process will stop the spread of an infectious agent on the hands?
6. What technique is used to add objects to a sterile field?
7. Which record will provide a better understanding of how resource management operates in a healthcare setting?
8. Monitoring the use of gloves by employees ensures the hospital is complying with guidelines for:
9. Which department will provide staff information for renewing CPR?
10. Name 3 rules for maintaining a sterile field.
11. Which area of resource management addresses the nurse: patient ratio?
12. Which aseptic procedure addresses integrating infection control standards by designing and constructing areas that make it easier for employees to comply with OSHA standards?
13. Define and give examples of an aesthetic environment.
14. In what areas would you use customer satisfaction information?
15. Which area of resource management monitors the reducing of wasteful use of resources of the healthcare facility?
16. What technique should you use to add gauze to a sterile field?
17. What agency monitors the waste management system of a healthcare facility?
18. What is the primary goal of a support services manager?
19. Which area of resource management keeps inventory of materials and supplies used in the healthcare facility to avoid shortages?
20. What technique should you use to add a sterile bowl to a sterile field?
21. Describe the difference between asepsis and disinfection.
22. What agency would most likely conduct annual monitoring of a healthcare facilities annual documentation and inspection of electrical equipment?
23. Define and give examples of a therapeutic environment.
24. An \_\_\_\_\_\_\_\_\_\_\_\_\_\_ uses steam under pressure to sterilize equipment and supplies.
25. The principles of sterile technique state, “when in \_\_\_\_\_\_\_\_\_\_, consider it \_\_\_\_\_\_\_\_\_\_\_\_\_\_”.